



**New Forest**  
DISTRICT COUNCIL

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# Council Meeting Agenda

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**7 September 2015**



# SUMMONS

To All Members of the Council

You are hereby summoned to attend a meeting of the District Council to be held in the Council Chamber, Appletree Court, Lyndhurst on Monday, 7 September 2015, at 6.30 pm



**Dave Yates**  
Chief Executive

Appletree Court, Lyndhurst, Hampshire. SO43 7PA  
[www.newforest.gov.uk](http://www.newforest.gov.uk)

This Agenda is also available on audio tape, in Braille, large print and digital format

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# AGENDA

## Apologies

**1. MINUTES** (Pages 1 - 6)

To confirm the minutes of the meeting held on 13 July 2015 as a correct record.

**2. DECLARATIONS OF INTEREST**

To note any declarations of interest made by members in connection with an agenda item. The nature of the interest must also be specified.

Members are asked to discuss any possible interests with Democratic Services prior to the meeting.

**3. CHAIRMAN'S ANNOUNCEMENTS**

**4. LEADER'S ANNOUNCEMENTS**

**5. REPORTS OF CABINET (Pages 7 - 10)**

Cabinet 5 August 2015 & 2 September 2015 (to follow)

**6. APPOINTMENT OF CHIEF EXECUTIVE (HEAD OF THE COUNCIL'S PAID SERVICE)**

The selection process for the above post took place on the 5 August 2015. The Member Panel appointed by the Council on 13 July to make a recommendation on an appointment was chaired by the Leader of the Council, Cllr Barry Rickman, and comprised Cllrs E Heron, S Beeton, J Binns, J Cleary, J Heron, B Andrews and A McEvoy, advised by the Head of Human Resources, Manjit Sandhu. The Leader of the Opposition Group, Cllr David Harrison, was unable to attend due to other commitments.

Further to Standing Order 15A.2 - the Panel recommends that Robert Jackson, currently the Council's Executive Director (S151 Officer), be appointed as the Council's Chief Executive and Head of the Council's Paid Service with effect from 24 October 2015.

**7. QUESTIONS UNDER STANDING ORDER 22**

**8. QUESTIONS TO PORTFOLIO HOLDERS UNDER STANDING ORDER 22A**

To ask questions of Portfolio Holders. Questions received will be tabled at the meeting. (Members are reminded that questions must be submitted to the Chief Executive or to the Head of Legal and Democratic Services by not later than noon on Friday 4 September 2015.)

**9. DELEGATION OF POWERS TO OFFICERS - SMOKE FREE LEGISLATION**

Local Authorities have powers and responsibilities under various legislation relating to smoke free premises and vehicles. Delegation arrangements were agreed by the Cabinet but certain legislation is now excluded from being a Cabinet function. The Council is therefore requested to approve appropriate delegations.

***RECOMMENDED:***

***That the following officers be delegated power to take all necessary action under the legislation stated***

***Legislation***

***Health Act 2006, Part 1, Chapter 1, paras 1-12 and Schedules 1 and 2  
Smoke Free (Premises and Enforcement) Regulations 2006  
Smoke Free (Exemptions and Vehicles) Regulations 2007  
Smoke Free (Penalties and Discounted Amounts) Regulations 2007  
Smoke Free (Vehicle Operators and Penalty Notices) Regulations 2007  
Smoke Free Signs Regulations 2012  
Smoke-free (Private Vehicles) Regulations 2015 and any replacement legislation***

***Officers***

***Head of Public Health & Community Safety;  
Environmental Health Manger;  
Environmental Protection Manager;  
Senior Environmental Health Officers;  
Environmental Health Officers;  
Environmental Health Technicians;  
Housing Strategic Services Manager;  
Housing Grants & Improvement Manager;  
Building Surveyors (Improvement)***

**10. CHANGE OF MEETING DATES 2016/17**

In order to enable reports from the September and December meetings of the Cabinet to be submitted to the Council in September and December 2016, the Council is requested to amend its meeting dates in those months.

***RECOMMENDED:***

***That the meetings of the Council scheduled for 5 September and 5 December 2016 be moved to 12 September and 12 December 2016.***

**11. MEMBERSHIP OF COMMITTEES AND PANELS**

To consider any changes to the membership of Committees or Panels that might be proposed by the political groups.

**12. ANY OTHER ITEMS WHICH THE CHAIRMAN DECIDES ARE URGENT**